

Date: September 6, 2022

To: All Employees & Contractors  
From: Russell Nadeau, COO  
Subject: Export Policy Statement

EPTAM Plastics LTD is committed to compliance with all export controls in the Export Administration Act and the Export Administration Regulations. This commitment extends to promoting strict compliance on an on-going basis with terms and conditions.

It is EPTAM Plastics LTD policy that all employees, comply with the United States export policies and regulations. Under no circumstances will exports be made contrary to U.S. export regulations by any individual operating on behalf of EPTAM Plastics LTD.

Employees outside the United States may not re-export any commodity, technology, or software unless appropriate authorization has been obtained, and this includes foreign-produced items that are the direct product of U.S. technology and software and are subject to export controls under the Export Administration Act.

No activities will be undertaken that are in violation of the United States policies which seek to control nuclear proliferation, missile technology, and chemical and biological weapons.

Failure to comply with these regulations may result in the imposition of criminal and/or civil fines and penalties, including jail time and monetary penalties, and employees will be subject to disciplinary action and/or termination.


I ask each of you to take this matter very seriously and to support me in this effort. If you have any questions concerning the legitimacy of a transaction or potential violations, please contact:


Corey Bickford  
Export Compliance Officer  
603-729-1431  
[cbickford@eptam.com](mailto:cbickford@eptam.com)

**Note:** This Statement of Corporate Commitment to Export Compliance will be issued on an annual basis or if necessitated by personnel changes, changes in management, or regulatory changes.

Corey Bickford is responsible for disseminating this Statement throughout the organization through EPTAM Plastics LTD Export Compliance Program Manual updates, export training and presentations, and posting on the EPTAM Plastics LTD website.

  
Chief Operating Officer

  
Signature

  
Date